

## Aubrey Kagan

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**From:** Element K tips [tips@offers.elementkjournals.com]  
**Sent:** January 4, 2005 5:22 PM  
**To:** akagan@emphatec.com  
**Subject:** IME Tip: Use a graphic file as a worksheet background (97/2000/2002/v. X/2003)

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\*\*\*\*\* THE TIP \*\*\*\*\*

Use a graphic file as a worksheet background (97/2000/2002/v. X/2003)

You can easily replace the default white background that Excel  
applies to all worksheet cells with a picture. To do so, choose  
Format | Sheet | Background from the menu bar. Then, locate and  
select a graphic file. Most common file types are supported,  
including BMP, TIF, JPG, and GIF. Click the Insert button to  
apply the background. Excel displays the image in a tiled format.  
Note that the background is only visible onscreen--it won't  
appear on printouts. To remove a background graphic, choose  
Format | Sheet | Delete Background from the menu bar.

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